

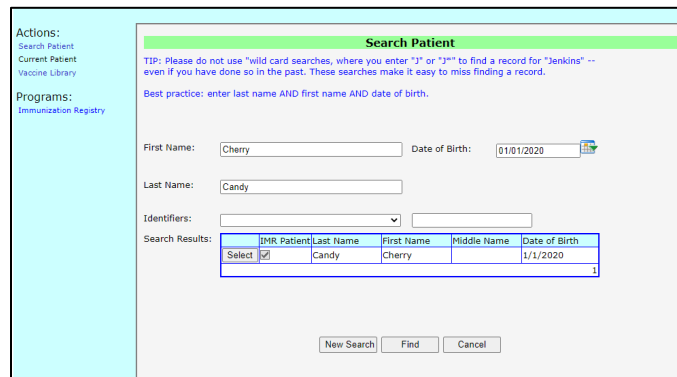


The registry can help child care programs and make things a little easier. Child care providers can print out a child's immunization status for the child's records as required by child care licensing. The "Licensed Child Care Report" helps providers complete the Child Care Immunization Report in the fall each year.

## Licensed Child Care Report

The Licensed Child Care Report is a report in the Vermont Immunization Registry designed for child care programs. It indicates a "Yes" or "no" if the child is up to date on required vaccines. To find the Licensed Child Care Report:

1. Log into the Immunization Registry  
<https://www.healthvermont.gov/stats/registries/immunization-registry>. If you need help logging in, call the support line at (888)688-4667 or email [IMR@vermont.gov](mailto:IMR@vermont.gov).
2. Click Search Patient. Enter the child's first and last name and date of birth. Click Find and find the child from the list of possible children.
3. Click Select next to the correct child's name.



**Search Patient**

TIP: Please do not use "wild card searches, where you enter "J" or "J\*" to find a record for "Jenkins" -- even if you have done so in the past. These searches make it easy to miss finding a record.  
Best practice: enter last name AND first name AND date of birth.

First Name:  Date of Birth:

Last Name:

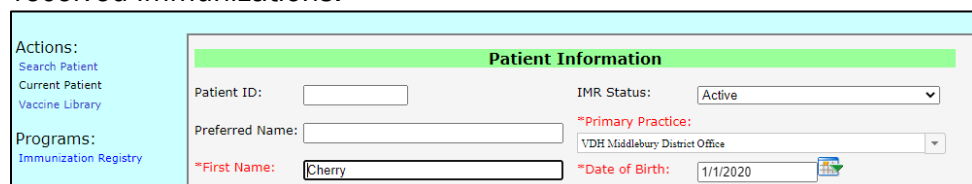
Identifiers:

IMR Patient	Last Name	First Name	Middle Name	Date of Birth
Select <input checked="" type="checkbox"/>	Candy	Cherry		1/1/2020

New Search Find Cancel

**Note:** Access is limited to individuals under six years of age. Immunization data will not be available for individuals over that age.

4. Click on the blue Immunization Registry link on the left side of the screen. After clicking the link, you will see the vaccine grid containing the dates a child received immunizations.



**Patient Information**

Patient ID:

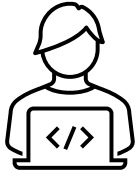
Preferred Name:

\*First Name:

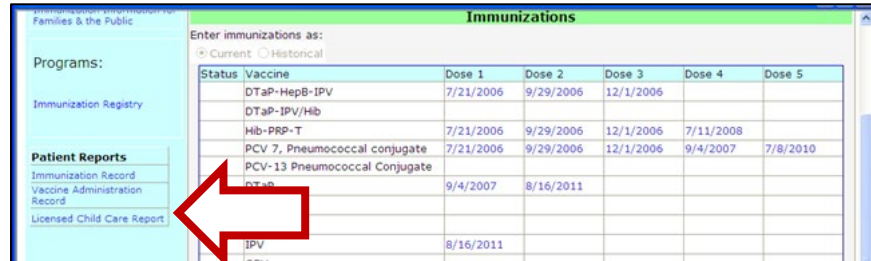
Date of Birth:

IMR Status:

\*Primary Practice:



- Click on Licensed Child Care Report on the left side of the screen. Click Create Report.



**Immunizations**

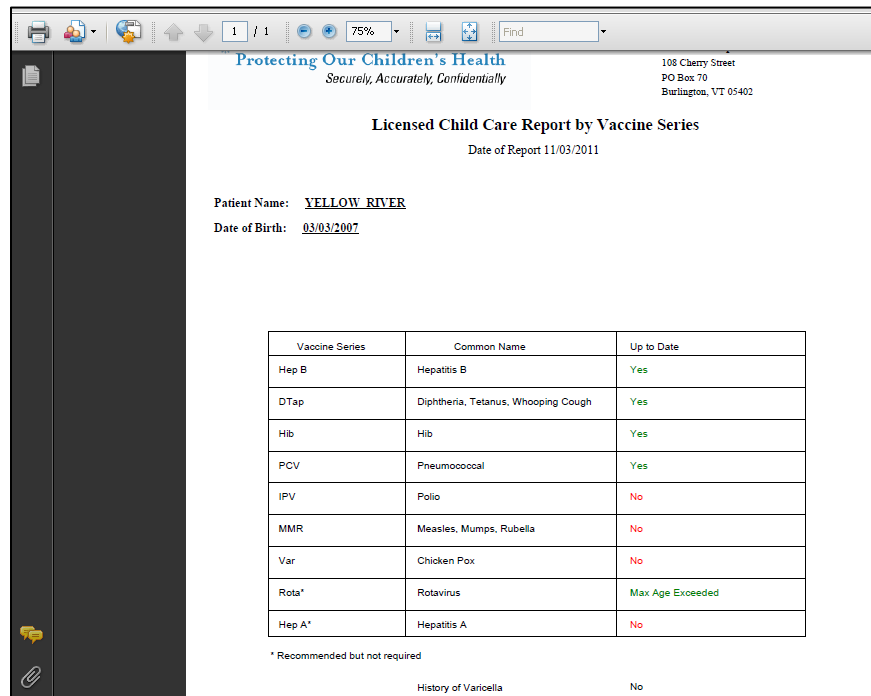
Enter immunizations as:  
 Current  Historical

Status	Vaccine	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5
	DTaP-HepB-IPV	7/21/2006	9/29/2006	12/1/2006		
	DTaP-IPV/Hib					
	Hib-PRP-T	7/21/2006	9/29/2006	12/1/2006	7/11/2008	
	PCV 7, Pneumococcal conjugate	7/21/2006	9/29/2006	12/1/2006	9/4/2007	7/8/2010
	PCV-13 Pneumococcal Conjugate					
	DTaP	9/4/2007	8/16/2011			
	IPV	8/16/2011				



**Licensed Child Care Report**

Create Report



Protecting Our Children's Health  
*Securely, Accurately, Confidentially*

108 Cherry Street  
 PO Box 70  
 Burlington, VT 05402

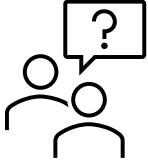
**Licensed Child Care Report by Vaccine Series**  
 Date of Report 11/03/2011

Patient Name: YELLOW RIVER  
 Date of Birth: 03/03/2007

Vaccine Series	Common Name	Up to Date
Hep B	Hepatitis B	Yes
DTaP	Diphtheria, Tetanus, Whooping Cough	Yes
Hib	Hib	Yes
PCV	Pneumococcal	Yes
IPV	Polio	No
MMR	Measles, Mumps, Rubella	No
Var	Chicken Pox	No
Rota*	Rotavirus	Max Age Exceeded
Hep A*	Hepatitis A	No

\* Recommended but not required

History of Varicella: No



## Troubleshooting

### Trouble Logging In

- If the page disappears when you log in, your browser is blocking the pop-up. You must allow pop-ups.
- If you have forgotten your password or your password has expired, call 1-888-688-4667 for help. The support staff is available weekdays between 7:45 am and 4:30 pm.
- If the window asking for your username and password keeps coming back after multiple tries, your account has locked. Please wait 10 minutes for it to unlock and try again.

### Trouble Opening the Report

- If you try to open the Licensed Child Care Report, but nothing happens; our reports require a .pdf reader. You can download Adobe Reader for free or use another reader of your choice. Find Adobe Acrobat here: <https://get.adobe.com/reader/>.

### Browser

- Google Chrome, Mozilla Firefox, and Microsoft Edge are the only supported browsers for the Vermont Immunization Registry. Some computers have another browser, like Safari (Apple), set up to open by default. You may need to copy the link and paste it into a supported browser.

### Additional Assistance

- Email the Immunization Registry Team at [imr@vermont.gov](mailto:imr@vermont.gov) or call 1-888-688-4667 weekdays between 7:45 am and 4:30 pm.