

## VIMS: ADJUST INVENTORY REQUESTS RETURN OR WASTE?

All spoiled, expired or wasted vaccines must be accounted for and reported to the Immunization Program in VIMS. These doses are documented via an Adjust Request with an Adjustment Type of Return or Waste. There is frequently confusion about which Type to choose and what to do with the non-viable product.

|  | RETURN  | WASTE   |
|--|---|---|
| Definition   | Non-viable, unopened and intact state-purchased vaccine vials and syringes should be returned to McKesson for federal excise tax credit.  | Opened or damaged, unused state purchased vaccine vials may not be returned and should be discarded as medical waste.   |
| Examples   | <ul style="list-style-type: none"> <li>· Vaccine vials and/or pre-filled syringes that have expired</li> <li>· Vaccine vials and/or prefilled syringes that have become non-viable due to exposure to inappropriate temperatures</li> </ul>   | <ul style="list-style-type: none"> <li>· Vaccine vial and/or pre-filled syringes that have been opened or damaged in some way, including: <ul style="list-style-type: none"> <li>· Broken vial/syringe</li> <li>· Vaccine drawn up but not administered</li> </ul> </li> <li>· Opened/punctured multi-dose vials that are expired or spoiled</li> </ul> |
| Process  | <ul style="list-style-type: none"> <li>· Immediately remove the nonviable vaccine from the storage unit and label it “Do Not Use”</li> <li>· Create and submit an Adjust Request in VIMS</li> <li>· Print the Adjust Request page to use as a packing slip</li> <li>· UPS will email a shipping label after VDH approves the Request</li> <li>· Pack only the vaccines from the Adjust Request and the packing slip in a padded envelope or box and affix the shipping label</li> <li>· Give the packed and labeled box to UPS</li> </ul> | <ul style="list-style-type: none"> <li>· Immediately remove the nonviable vaccine from the storage unit and label it “Do Not Use”</li> <li>· Create and submit a Adjust Request in VIMS</li> <li>· Discard of the product per office’s policy for medical waste disposal.</li> </ul>  |
| Once an Adjust Request has been submitted, the Practice Inventory will be automatically decremented. |   |   |

Wait!  
Don't Waste



### MULTI-DOSE VIALS

Vaccines are exempted from The Joint Commission's rule indicating that unused prescription drugs in *multi-dose vials* should be discarded 28 days after opening or puncture. Epidemiology and Prevention of Vaccine Preventable Diseases The Pink Book: Course Textbook - 13th Edition (2015) states “A multidose vial of vaccine that has been stored and handled properly and is normal in appearance can be used through the expiration date printed on the vial unless otherwise stated in the manufacturer's product information.”