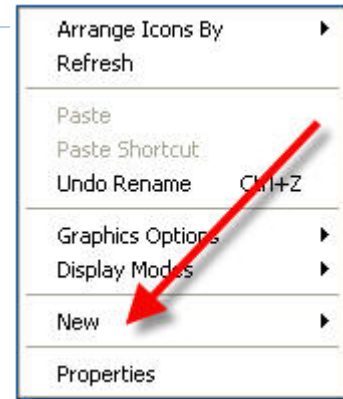


## Data Logger Quick Reference Guide

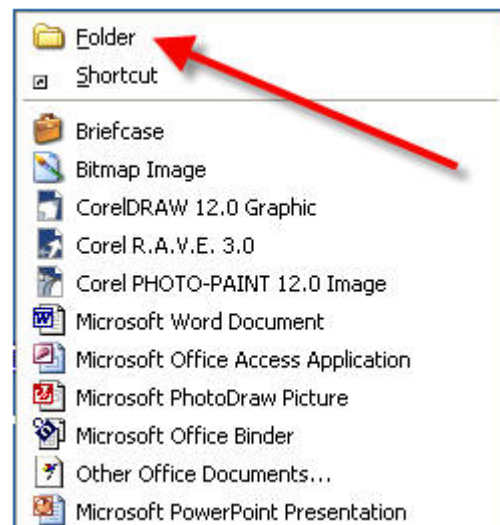
### Create a folder for downloaded (temp. recordings)

Create a folder for data logger downloads on the desktop of the computer or if practice has different preference create a folder according to their instructions. Practices are encouraged to use a Shared folder if they have that capability.

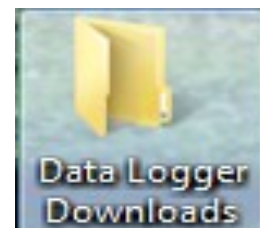
**Step 1**– Right-click with the mouse anywhere on the desktop, as long as the area is blank. From the menu that appears, left-click on “New”.



**Step 2**– Another menu will come up (it may look different than this). Left-click on Folder.

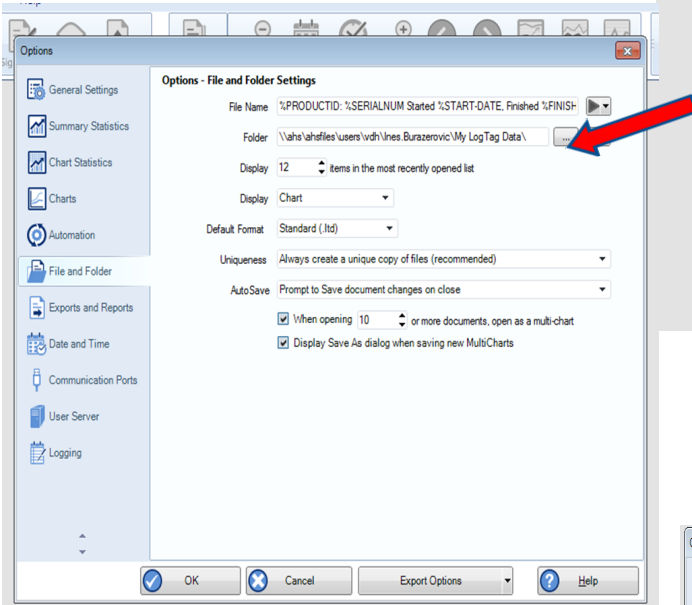


**Step 3** – A new folder will appear on your desktop. The cursor will be automatically placed inside the folder name. Type the folder name **Data Logger Downloads** and hit Enter.

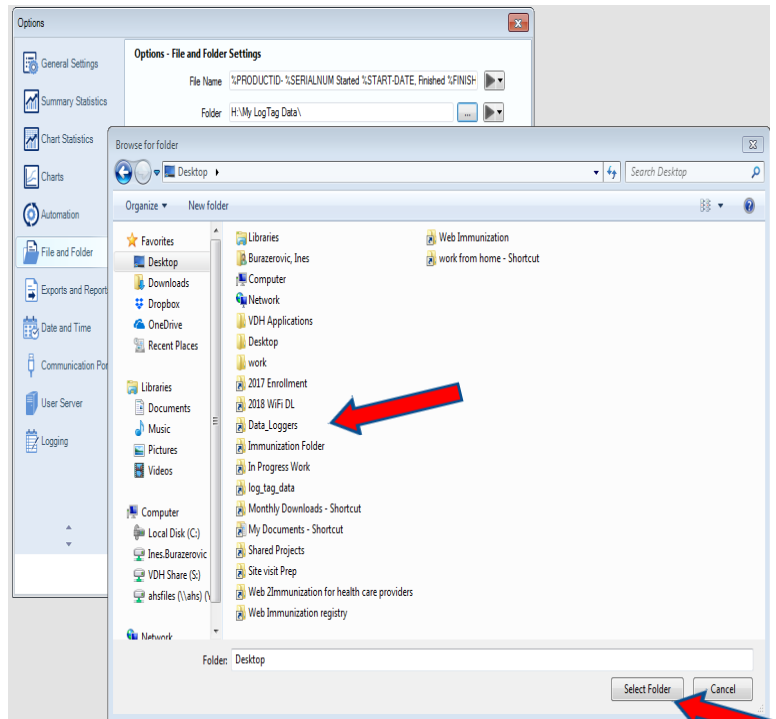


**Step 4**– Double Click on the icon on your desktop icon called “LogTag Analyzer” to open the program.

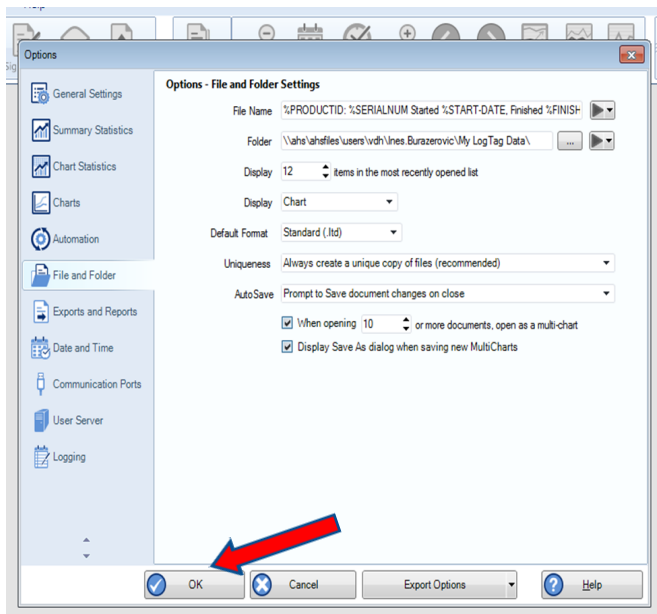
**Step 5**– Click on “Options”.



**Step 6** – Click “File and Folder Settings” and then click on the three dots (browse) to the right of “Folder” option. A window called “Browse for Folder” will pop-up.



**Step 7** – Scroll down through the menu and locate the folder named “Data Logger Downloads” and then click “Select Folder”.



**Step 8** – Click “Ok at the bottom of the “Options” menu. Each time data is downloaded a file will be created in the folder titled “Data Logger Downloads”.