

RFP: YOUTH VAPING PREVENTION AND TREATMENT
FY23 ENHANCEMENT FUNDING

1. What is the actual time for grant period? When does the funding start? Are funds retroactive to the start of the FY23?
Year 1 funding is scheduled to begin 9/1/22 and end 8/31/23. Year 1 funds will not be retroactive to the start of FY23, 7/1/22.
2. Would you accept multiple grant submissions from the same organization?
Yes.
3. What is the scope of the other funding that DSU is putting out RFPs for this fall and how will it fit in with the objectives of this RFP?
The final decision about the scope of other FY23 DSU substance misuse funding this fall has not been made.
4. The 3rd page of the RFP description lists questions that will be used as scoring criteria. If scored on a scale of 1 to 10 as described they add to a max total of 90. Is there another 10 points attributed to another item? For instance, is the budget scored?
Yes, an additional 10 points will be given for the budget and if it seems reasonable for the proposed project.
5. On the 5th page of the RFP description, #8 of the information to provide outlines a 3 page project narrative. Is there a required font size and spacing for the 3 pages?
The font size should be 12 points, and single-spaced is acceptable.
6. Can we purchase vape collection containers?
Yes, with a vape disposal plan.
7. We are the fiscal agent for several different organizations. Can all apply separately with [organization] as the fiscal agent?
Yes.
8. Can Vape detectors for schools be purchased with this funding?
No, unless there is reference to vape detectors as an evidence-based strategy.
9. The organization description – is this a text box field we type in on the link, or an option to upload a word doc or PDF? If the latter, what are the parameters around spacing, word count, page limit etc.?
Yes, a PDF can be uploaded and should not exceed one single-spaced page in a 12-point font.
10. The 3 page description – should this be single spaced or double spaced and what should the font size be?
Please see #5 above.

11. We have the scoring, but what is the process for how these applications to be scored? Will they be read blind and by who (PC's, independent panel, etc.)?
The review committee will be made up of members of the Division of Substance Use Programs (DSU) and Health Promotion and Disease Prevention Division (HPDP). Please note that as stated in the RFP, in making funding decisions, VDH will consider reviewer recommendations, as well as a building a balanced funding portfolio that reaches a variety of service areas, coordinated evidence-based strategies and at-risk populations.
12. Is there a base number of interventions recommended? Is there a maximum number?
No.
13. Are there unallowable budget items or budget limits? I.e.. Food?
No. Food could be allowed if the proposal/plan provides a clear rationale. All budget items will be reviewed for reasonableness and appropriateness to the proposed plan.
14. We are anticipating federal funding for a prevention conference in the coming weeks. If we receive the funding, we would like to add a vaping prevention track to the conference. Can we apply for the funding for that track in this grant? If we do not receive the federal funding can we amend the contract with DSU to remove that portion of the funding ?
If it meets evidence-based and evidence-informed strategy, that should be acceptable upon review and approval.
15. What are the format requirements for the 3 page narrative? Is it 3 pages double spaced or single spaced? Any required font type or size?
Please see #5 above.
16. Can the budget be attached as a PDF as long as it uses the template provided?
Yes.
17. The RFP states: Vermont Department of Health (VDH) Division of Substance Use (DSU) – formally Alcohol and Drug Abuse Programs/ADAP in partnership with the Division of Health Promotion and Disease Prevention (HPDP), is releasing funding over 3 years to prevent vaping of cannabis and nicotine by youth 21 and under.
 - a. Is the project a three-year project? Should the budget reflect that?
Subject to previous year performance, this funding may be renewed for an additional two years. At this time, only the Year 1 budget should be submitted.
18. The RFP states: Proposals must include data measurement to demonstrate impact over the project period and support the Vermont Department of Health goals of preventing any substance use among youth under the age of 21.
 - a. Can we include a line item for data collection in the budget? Can we contract for the purposes of data collection?
Yes to both questions.
19. The RFP states: "this funding supports the delivery of targeted individual-level, school-level and/or community level interventions focused on youth vaping."

- a. Confirming that the funding can focus on one or more of the three, and that a bidder does not need to focus on all three?

Yes, but the more comprehensive proposals may be scored higher due to increased reach.

20. I notice that the application requires a UE ID (SAM.gov), is there any need in this application process to submit or interact via the SAM.gov site?

The UEI can be accessed on SAM.gov, but additional interaction with the SAM.gov site is not necessary.

21. Will all materials created under this funding be designated for public use (e.g. surveys, prevention toolkits, or educational materials (including but not limited to posters, flyers, brochures, presentations, videos)? If so, would this include proprietary products of the grantee?

As per Section 9 of Attachment F, all materials created under this funding shall remain property of the State. If proprietary products are used that have been created prior to and/or outside of the funding opportunity, these terms may be modified as agreed upon by both parties. The State may provide materials for public use; proprietary products are not required to be used for this funding opportunity.

22. Can the funds be used to develop and produce online information and resources, such as web pages, pdfs, and/or further online resources for parents, youth, school staff, etc.?

Yes.