

Federal FQHC COVID-19 Vaccine Program

The Health Department – Immunization Program

March 2021

To ensure our nation’s underserved communities and those disproportionately affected by COVID-19 are equitably vaccinated against COVID-19, the Health Resources and Services Administration (HRSA) and the Centers for Disease Control and Prevention (CDC) have launched a [program](#) to directly allocate a limited supply of COVID-19 vaccine to select HRSA-funded health centers. The FQHC’s enrolled in the HRSA Program may also receive state-supplied COVID-19 vaccine. These inventories will have different requirements, and we recommend that FQHC’s have a clear plan for vaccine inventory management.

	State-supplied vaccine	HRSA-supplied vaccine
Vaccine Ordering	<ul style="list-style-type: none"> Vaccine orders will be placed on your behalf by the Immunization Program. The vaccine will either ship directly from the distributor or be transferred to your practice from the Immunization Program Depot. Delivery dates are variable. Second doses will arrive automatically. 	<ul style="list-style-type: none"> FQHCs must place orders through the VPoP system. Each FQHC participating in the HRSA program will have a federal VTrcks provider PIN, in addition to the state PIN. Order to delivery is approximately 5 days. Your practice is responsible for second dose tracking and ordering.
Inventory Reporting	<ul style="list-style-type: none"> Reconciliation in VIMS is required after each clinic, including adjustments, doses administered, and inventory count. VaccineFinder reporting is done on your behalf by the Immunization Program. Inventory accounting also required in VAMS (if using) 	<ul style="list-style-type: none"> Reporting occurs through the VPoP system – this may transition to VaccineFinder in the future. HRSA supplied vaccine is not accounted for in VIMS. Inventory accounting also required in VAMS (if using).
Administration Reporting	All COVID-19 immunizations must be submitted to the IMR within 72 hours.	
	Submit through your EHR, VAMS or manually. Contact the IMR for details.	Report to IMR and complete a weekly HRSA survey to assess your population is required.
Inventory Management	Numerous systems (VIMS, VAMS, VPoP) make state and HRSA supplied vaccines challenging to manage. Please be thoughtful about how to manage this process.	
Storage and Handling	HRSA-supplied COVID-19 vaccine is provided through enrollment in the Vermont COVID-19 Vaccination Program. HRSA and state vaccines may be stored in the same state-monitored unit, and if the vaccine experiences a temperature issue, your location must follow the standard temperature excursion protocol .	

Acronyms and Resources:

HRSA: Health Resources and Services Administration

- Program website: <https://www.hrsa.gov/coronavirus/health-center-program>
- FAQs: <https://bphc.hrsa.gov/emergency-response/coronavirus-frequently-asked-questions>

FQHC: Federally Qualified Health Center

VTrckS: CDC's Vaccine Tracking System

VPoP: VTrckS Partner Ordering Portal

VIMS: Vaccine Inventory Management System

- User Guide: <https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID19-VIMS-Hospital-User-Guide.pdf>

VAMS: Vaccine Administration Management System

- Contact: ahs.vdhophpvams@vermont.gov; 802.863.7428 (8:00-4:30 M-F)

IMR: Immunization Registry

- Required for VIMS access
- Website: <https://www.healthvermont.gov/health-statistics-vital-records/registries/immunization>
- Contact: IMR@vermont.gov, 888.688.4667

EHR: Electronic Health Record

Temperature Excursion Protocol:

<https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID19-Vaccine-Temp-Excursion-Protocol.pdf>