

**VERMONT BOARD OF MEDICAL PRACTICE**  
**January 3, 2018**  
**Red Clover Conference Room**  
**Gifford Medical Center**  
**Randolph, Vermont**

**10:30 a.m. Licensing Committee**

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**12:00 p.m. Vermont Board of Medical Practice**

- 1. Call to Order; Call the Roll; Acknowledge Guests:**
- 2. Public Comment:**
- 3. Approval of Minutes of the December 6 and December 20, 2017 Board Meetings:**
- 4. Board Issues (Mr. Hoser):**
- 5. Administrative Update (Mr. Herlihy):**
- 6. Presentation of Applications (12:30 p.m. – 12:45 p.m.):**
- 7. Presentations to the Board (1:00 p.m. – 1:15 p.m.):**
- 8. Recess; Convene hearing to discuss any stipulations or disciplinary matters that are before the Board (1:15 p.m. – 1:45 p.m.)**
  - In re: Melanie Mary Canon, MD – MPC 014-0116 – Stipulation and Consent Order**
  - In re: Tracy S. Maurer, MD – MPC 089-0516 – Notice of Entry Order**
- 9. Reconvene meeting; Executive Session to Discuss:**
  - Investigative cases recommended for closure**
  - Other matters that are confidential by law, if any**
- 10. Return to Open Session; Board Actions on matters discussed in Executive Session:**
- 11. Board Actions on Committee recommendations with regard to any non-confidential matters:**
- 12. Other Business:**
  - Future of Physician Assistant Practice – The Physician Assistant Academy of**

Vermont has asked the Board to participate in a panel discussion of an initiative from the American Academy of Physician Assistants that proposes revision to PA status. Their proposal is referred to as Optimal Team Practice, or OTP. More information about OTP is available on the AAPA website at: <https://www.aapa.org/advocacy-central/optimal-team-practice/>.

The purpose of this discussion is not to establish a formal Board position, but only to provide some member thoughts to allow for some initial reactions to be shared with PAAV and the attendees of their winter meeting.

- **Topics That Might Be Addressed By Policy and/or Rule Amendment.**

- The first involves examinations and procedures that include a need to disrobe or that include touching, treating, or viewing the patient's genitalia, anus, buttocks, (female) breasts, or closely adjacent areas. Board members will be asked to consider if they should establish guidance regarding the offering of chaperones, the use of gloves, and communication with the patient in advance of such actions. Would establishment of guidance on this subject help to reduce patient concerns and complaints over these issues? Would it be helpful for licensees to have guidance?
- The second topic is guidance on medical recordkeeping standards for elective treatments or procedures that fall within the scope of the definition of "practice of medicine," but that generally are considered cosmetic or esthetic in nature, and often are performed by unlicensed staff as a task delegated by a medical professional. Committees have seen records that fall far below the minimal expectations for medical treatments. Should the Board provide guidance to promote better care and give licensees clear standards to follow?

**13. Upcoming Board meetings, committee meetings, hearings, etc.: *(Locations are subject to change. You will be notified if a change takes place.)***

- **January 11, 2018, North Investigative Committee Meeting, 12 p.m., Vermont Department of Health, 108 Cherry Street, Conference Room 2C, Burlington, VT**
- **January 12, 2018, Central Investigative Committee Meeting, 9 a.m., Central Vermont Medical Center, Conf. Rm. 2, Berlin, VT**
- **January 17, 2018, Board meeting on pending applications, 12:10 p.m., Board of Medical Practice office, 108 Cherry Street, 2<sup>nd</sup>, Floor Burlington, VT (and via telephone)**
- **January 17, 2018, South Investigative Committee Meeting, 12:00 p.m., Asa Bloomer State Office Building, 4th Floor, Room #492, Rutland, VT**

- **February 7, 2018, Licensing Committee Meeting, 10:30 a.m., Gifford Medical Center, Red Clover Conference Room, Randolph**
- **February 7, 2018, Board Meeting, 12 p.m., Gifford Medical Center, Red Clover Conference Room, Randolph**

**14. Open Forum:**

**15. Adjourn:**