

## Title of Meeting: VADAC

*Date:* July 25, 2018

*Location and Time:* WSOC Cherry Rm. B, Waterbury, 10am – 12pm

*Appointed Members Present:* Lori Augustyniak, Jolinda LaClair, Kreig Pinkham, Cindy Thomas, Mark Weikert

*Appointed Members Absent:* Kalev Freeman, Maria D’Heane, Mark Depman, Nissa Walke, Rebecca Porter, Theresa Randall

*Associate Members Present:* Mitch Barron, Katie Culp

*Meeting Facilitator and Note Taker:* Facilitator: Cindy Thomas Note Taker: Tina Royer

<b>Meeting Objectives:</b>		
<b>Agenda Item</b>	<b>Discussion</b>	<b>Next Steps</b>
<ul style="list-style-type: none"> <li>Previous Meeting Minutes Review</li> </ul>	<ul style="list-style-type: none"> <li>Jolinda LaClair motioned to accept the May minutes as written. Cindy Thomas 2nd the motion. Council voted to approve minutes.</li> </ul>	N/A
<ul style="list-style-type: none"> <li>Review of other state Advisory Councils</li> </ul>	<ul style="list-style-type: none"> <li>Stephanie Beck reviewed the Medicaid &amp; Exchange Advisory Committee as an example of an advisory framework. <a href="https://legislature.vermont.gov/statutes/section/33/004/00402">https://legislature.vermont.gov/statutes/section/33/004/00402</a></li> </ul>	N/A
<ul style="list-style-type: none"> <li>Discuss next steps re: VADAC</li> </ul>	<ul style="list-style-type: none"> <li>Purpose of this discussion is to propose how to redesign VADAC to meet the needs of the Health Department/ADAP.</li> <li>Cindy Thomas listed areas in which VADAC could be of assistance to ADAP.</li> <li>Jolinda LaClair suggests VADAC not hold a monthly meeting.</li> <li>Add a co-chair position to the council.</li> </ul>	<ul style="list-style-type: none"> <li>David Englander will create language to have VADAC removed from statute.</li> <li>Create a job description for council chair position.</li> </ul>

	<ul style="list-style-type: none"> <li>• After reviewing the Medicaid and Exchange Advisory Committee statute, the council would like to adopt the following:             <ul style="list-style-type: none"> <li>• Staggered 3 yr. terms.</li> <li>• Members missing 3 consecutive meetings will be removed.</li> <li>• Members whose participation is not supported through their employer or association shall receive per diem compensation.</li> <li>• The council shall have an opportunity to review and comment on agency policy initiatives, i.e. System of Care</li> <li>• ADAP shall engage the council in recommending budget priorities &amp; recommendations. Will also have better intra &amp; interagency coordination.</li> <li>• Health Commissioner will provide the council at regularly scheduled meetings with updates on the status of policy and budget proposals.</li> <li>• Council to convene quarterly.</li> <li>• Sub-committees to be established as needed to meet the needs of ADAP.</li> <li>• Dept. of Health to provide administrative support staff.</li> <li>• A majority of members constitute a quorum and all action shall be taken upon a majority vote.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Identify membership</li> </ul>	<ul style="list-style-type: none"> <li>• Representatives: Factor in AHS departments, and other agencies/departments</li> <li>• Community partners, based on statute.</li> <li>• Determine number of members. (btw 12-22 members)</li> <li>• Ensure membership represents continuum of care, geographic regions/statewide, variety of</li> </ul>	<ul style="list-style-type: none"> <li>• Collect information from council for representation.</li> </ul>

	<p>programs/services and demographics of individuals served.</p> <ul style="list-style-type: none"> <li>• Mitch Barron asked to add to plan “membership representative of priority concerns &amp; appointees are from multiple sectors and be explicit of expectation. Make candidates aware of that”. Balance of private and state.</li> </ul>	
<ul style="list-style-type: none"> <li>• Next meeting</li> </ul>	<ul style="list-style-type: none"> <li>• How to proceed: plan developed based on committee input; send out by email to get feedback</li> <li>• Present to commissioner for his approval. Then move forward with identifying membership.</li> <li>• Lori suggested to seek approval of draft plan through email – current membership, guests &amp; identified state entities, i.e. DLC, DMV, etc., as opposed to August meeting.</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Cindy Thomas and Stephanie Beck will come up with draft plan, and present to VADAC via email in August.</li> <li>• August VADAC meeting will be canceled.</li> </ul>