

**MEETING: The Vermont Deaf, Hard of Hearing, and DeafBlind Advisory Council**

**DATE: 09-13-16 Time: 9:00 – 12:00pm**

**Attendee Committee Members: Deb Charlea Baker, Missy Boothroyd, Jennifer Bostwick, Rebecca Chalmers, Keri Darling, Linda Hazard (Chair), Danielle Howes, Bill Hudson (Vice-Chair), Monica Hutt, Leslie Johnson, Susan Kimmerly, Cindy Moran, William Pendlebury, Kelley Rohrer, Elena Shapiro, Sherry Sousa, AJ Van Tassel, Amy Williamson.**

**Conference Phone: Sharon Henry, Judy Vreeland**

**Additional Attendees: Patricia Thompson (minutes), Cory Brunner (interpreter), Kristal Hier (interpreter)**

**Next Meeting: Tuesday, November 15th, 10am - 1pm, Montpelier – BGS – 133 State Board Rm 410**

TOPIC	DISCUSSION	DECISION
Welcome, Convening of Council and Introductions. Monica Hutt	Welcome to the Convening of newly formed D/HH/DB Council. It is wonderful that we exist and are permanent. <ul style="list-style-type: none"><li>• Still in process with application</li><li>• All appointments will be pushed through.</li></ul> Introduction of names, identify if you are formal council member or Chair/Vice-Chair.	Some members are not sure if they are a formal council member at this point.  Bring list of members and appointment to next meeting.
Election of Chair and Vice-Chair – Monica Hutt	Discussion of the stability and consistency of having Linda and Bill as Chair and Vice-Chair the last year. All agreed.  Deb Charlea Baker – Linda and Bill’s leadership is consistent.  Missy Boothroyd and Keri Darling– agreed with Deb Charlea Baker.	

	<p>Danielle Howes – posed the question, “Do Linda and Bill want to continue to be Chair and Vice-Chair?”</p> <p>Linda Hazard – She and Bill are open to have others serve and they are also willing to continue in the roles of Chair and Vice-Chair.</p> <p>Monica Hutt – Vote for Official Chair and Vice-Chair. Maintain Linda Hazard and Bill Hudson as Chair and Vice-Chair.</p> <p>Vote – Unanimous</p> <p>Official Name for Linda and Bill is – “Chair” and “Vice Chair”</p> <p>Responsibilities of Chair and Vice-Chair –</p> <ul style="list-style-type: none"> <li>• Identify what is needed</li> <li>• Administrative staff</li> <li>• Oversee Official Council</li> </ul>	
<p>Sub-committee Updates- Linda Hazard</p>	<p>Announcement that Stuart Soboleski is stepping down as Chair of School Age Sub-Committee.</p> <p>School Age Sub-Committee – Will Stuart still be willing to be a part of the sub-committee? Work to find a new Chair for sub-committee.</p> <p>Send a Thank You card to Stuart Soboleski for all his work with the council and the sub-committee from the council.</p>	<p>Linda will bring a card to the next council meeting for all to sign.</p>

	<p>Review of Sub-Committee’s Chair -  Birth -3 – Amy Williamson  School Age – Looking for new one.  Adult – Keri Darling  Elderly – Deb Charlea Baker</p> <p>Birth - 3 –  Linda brought the council up to date on the EHDI/HRSA Guidance for the upcoming year.</p> <p>HRSA – An extensive application this year and excited the D/HH/DB Council meets requirements for the HRSA guidance.</p> <p>Discussion of Controversy between EHDI being housed under Department of Education whereas now it is housed under Department of Health.</p> <p>Discussion of EHDI reauthorization, our two senators have not sponsored the bill.</p> <p style="padding-left: 40px;">DAIL meets with Congress and important to have a letter for Congress. Agreed that having a letter to disseminate will help with drafting a letter for Congress.</p> <p>Discussion on Sub-Committee and Gap Analysis-  The analysis cuts across the entire age spectrum.</p> <p>Birth -3 – Has not met, will schedule a meeting.</p> <p>School Age – Submitted and finished report. Work to find new chair of sub-committee.</p>	<p>Email out statute</p> <p>Linda will forward email from Stacy, has to be drafted quickly.</p> <p>Email HRSA Guidance to council.</p> <p>Missy Boothroyd will sent letter out to VCIL for more advocacy.</p> <p>Trish email</p> <ul style="list-style-type: none"> <li>• School Age finished report out to all for review and discussion.</li> <li>• Senior Group finished report out to all for review and discussion.</li> <li>• Matrix</li> </ul>
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	<p>Adult – sent out the report but have not met</p> <p>Senior Group – Submitted and finished report</p>	
<p>Additional business, setting of future meetings</p>	<p>Acoustics of conference rooms in the future.</p> <p>Deb Charlea Bakers discussed the acoustics of the conference rooms and suggested Hearing Loop Technology and Captioning. Currently D/HH/DB are at a disadvantage during the council meetings.</p> <p>The Chair and Vice-Chair will provide the services necessary for the council such as Captioning and CART.</p> <p>Council Meetings – 8 meetings a year and additional meetings are authorized if needed.</p> <p>Dates for Council meetings – would like to make firm dates for every other month with sub-committee meetings on the off month.</p> <p>2 Reports are due in January – Linda, not sure on the date below. Can you verify and let me know. I'll update.</p> <ul style="list-style-type: none"> <li>• General Board Recommendation due on or before January 15<sup>th</sup>.</li> <li>• Formal Report specific to finding and recommendations due January 15<sup>th</sup>.</li> </ul>	<p>Linda, Bill and Monica will work on the services needed for the council members; Captioning and CART.</p> <p>Tuesday, November 15<sup>th</sup> – Montpelier – BGS – 133 State Board Rm 410  Tuesday, January 10<sup>th</sup> – Waterbury – AHS – WSOC Oak 49 RM A283  Tuesday, March 21<sup>st</sup> – Waterbury – AHS – WSOC Oak 49 RM A283  Tuesday, May 16<sup>th</sup> – Waterbury, AHS – WSOC Oak 49 RM A283</p> <p>Items to be emailed out to group-</p> <p>Bill S.66 final version  Sub-committee reports  Future meetings – emailed already and included in minutes.  Stacy Jordan email  HRSA Guidelines</p>

Adjourn	Motion to Adjourn– Missy Boothroyd 2 <sup>nd</sup> the motion – William Pendlebury All in favor – all Motion passed	
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