

Vermont Emergency Medical Services Advisory Committee

Meeting Minutes

Date: December 10, 2025

Location: Vermont EMS Academy, Newfane (VT), & Microsoft Teams

Meeting Called to Order: 1:03 PM by Drew Hazelton

Rollcall – Committee Members

Representative	Attendance	Representative	Attendance
District 1		District 2	
Kathy Jochim		Adam Heuslein	Present
		Samantha Atwood	
District 3		District 4	
Leslie Lindquist	Present	Scott Brinkman	
Becky Alemy		Jeff Johansen	
District 5		District 6	
		Joe Aldsworth	
		David Danforth	Present
District 7		District 8	
Charlene Phelps		Matt Parrish	
Kate Rothwell	Present	Charles Piso	Present
District 9		District 10	
Alan Beebe		Michael Tarbell	
		Jim Finger	Present
District 11		District 12	
		Bill Camarda	Present
		Bobby Maynard	
District 13		VAA	
Eric Wilson	Present	Drew Hazelton	Present
IREMS		PFFV	
Pat Malone	Present	Marc Hachey	Present
Chris LaMonda		Billy Fritz	
VCFC		VSFA	
Aaron Collette	Present		
Michael Randzio	Present		
VAHHS		VLCT	
		Lee Krohn	
VDH			
Will Moran			
Chelsea Dubie	Present		

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Non-members in attendance: Courtney Newman, Connor Dunn, Donna Jacob, Olivia Coe, Julia Sugg, Corey Boisvert, Dan Wolfson

Meeting Minutes Review & Approval

The minutes from December 3rd, 2025, meeting were previously distributed to the committee.

- Motion to approve the December 3rd meeting minutes by Chelsea Dubie and seconded by Adam Heuslein.
- Motion carried unanimously.

EMS Education Council Meeting Logistics

Discussion regarding the upcoming Education Council meeting on January 21st, 2026, and whether meeting invites should be restricted to council members. The committee agreed that the invite should go to the full committee, ensuring transparency and optional participation for non-council members.

Legislative Report

Drew Hazelton reminded members that the primary purpose of today's meeting was to:

- Review of the final legislative report draft
- Incorporate language regarding the Public Safety Telecommunications Report
- Finalize the document for submission by the statutory December 15 deadline

Drew Hazelton acknowledged Julia's extensive work over the weekend to consolidate feedback, reduce redundancies, preserve committee intent, and format the draft. Several members noted the report's length was condensed significantly while still capturing all major themes.

A motion to table adoption of report to legislature and revisit at a meeting that would be scheduled at the end of the month due to the late distribution of the report was made by Chelsea Dubie and seconded by Marc Hachey.

The rationale for the motion:

- The final draft was sent to the Health Department for distribution to the committee late the previous night (approximately 10 PM).
- The VDH policy and legal teams had no opportunity to review the report.
- EMS district representatives and represented groups also lacked the expected review window.
- The committee risks submitting a report that does not reflect a polished consensus.
- There is no legislation being requested by the report, reducing urgency.

Several members strongly opposed the motion:

- The committee spent six hours in the previous meeting reviewing all sections line-by-line, providing members of the committee to propose edits.
- The current draft includes all edits requested at the last meeting.
- Several other committees are already advancing EMS-related initiatives without including the EMSAC.

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- The report reflects the work of the committee (EMSAC), not the Health Department or other stakeholder groups.
- Inaction by the committee risks the legislature or others setting EMS policy without committee input; the committee has a statutory responsibility to deliver this work.
- Several members stated the Health Department has only one vote, it cannot slow the committee's overall process.

An amendment to the motion was proposed:

- Schedule a special meeting next week and vote on the report no later than December 15, allowing the committee to meet the deadline.
- Concern raised that voting on the due date leaves no time to incorporate final edits.

The amendment was withdrawn; the original motion stood. The outcome of the committee vote on the motion is:

- Votes: Yes - 4, No – 8, Abstain – 1

Name	Vote
Adam Heuslein	No
Leslie Lindquist	Yes
David Danforth	No
Kate Rothwell	Abstain
Charles Piso	No
Jim Finger	No
Bill Camarda	No
Eric Wilson	No
Drew Hazelton	No
Pat Malone	No
Marc Hachey	Yes
Aaron Collette	Yes
Chelsea Dubie	Yes

The committee recessed from 1:37 – 2:10 PM to allow committee members to review the report.

Upon reconvening, the committee resumed a detailed review and significant areas of discussion included:

- Public Safety Telecommunication
 - Language summarizing EMS implications of the Public Safety Communications report.
 - Recommendation to reference the report rather than re-summarizing.
 - Recommendation to include legal citations.

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- Glossary & Definitions
 - The glossary added since the last meeting was written by Pat Malone using national EMS definitions from NHTSA, Agenda for the Future, Maine EMS, and others.
 - Recommendation to include a citation for all glossary sources.
 - Agreement on the importance of consistent formatting (APA, title page, headings).
 - Agreement that final formatting should occur after content approval.
- System Structure & Service Delivery Clarifications
 - Clarified Vermont has 90 first response agencies, and first responder coverage is not statewide, and availability varies significantly.
 - Clarification added for non-transported vs transported call totals to avoid misinterpreting statewide EMS call volume.
- Air Ambulance Data
 - Discussion whether “most air medical transports are out-of-state agencies” is accurate.
 - Leslie Lindquist explained:
 - The Burlington based helicopter is staffed by Vermont clinicians but licensed through Dartmouth-Hitchcock Medical Center.
 - LifeNet of New York handles a significant share of flights.
 - True proportions are unclear due to data limitations.

Concerns regarding the formatting of the report were raised. The Public Safety Communications Report is noted as having a polished layout and it was recommended to match its style.

Vote on Final Draft of Committee Report

- Motion to accept and present the document as amended in this meeting to go forward to the legislature by Adam Heuslein and seconded by Charles Pizzo.
- Amendment to the initial motion by Aaron: *"the group agrees to the document content as printed, barring any formatting, structural improvements or professional appearance edits to enhance the readability. The substantive language of the document shall not be amended after this vote."*
- Votes: Yes – 11, No – 0, Abstain - 2

Name	Vote
Adam Heuslein	Yes
Leslie Lindquist	*
David Danforth	Yes
Kate Rothwell	Yes
Charles Piso	Yes
Jim Finger	Yes
Bill Camarda	Yes
Eric Wilson	Yes
Drew Hazelton	Yes
Pat Malone	Yes

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Marc Hachey	Abstained
Aaron Collette	Yes
Chelsea Dubie	Abstained
Corey Boisvert	Yes

* Absent at the time of voting.

Committee Schedule

- January 21 – Barre Town Municipal Building, Board Room, 149 Websterville Rd Barre, VT 05641
 - 1 to 3 PM
 - Virtual - Microsoft Teams
- February 18 – Middlebury EMS, 55 Collins Dr, Middlebury, VT 05753
 - 1 to 3 PM
 - Virtual - Microsoft Teams
- March – The monthly meeting will be held at the EMS conference; the date and time will be finalized and published.

Adjournment

Motion to adjourn unanimously approved.
Meeting adjourned at 3:15 PM