



Public Inebriate Program Virtual Screening Tool

Law Enforcement Training Resource

March 2026

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Overview of PIP Virtual Screening

Overview of PIP Process

Public Inebriate Program (PIP) Process Map



A person who appears impaired by substances interacts with a law enforcement officer.



The person is screened virtually by Recovery House staff using a standard screening form.



The person is:

- Released to a family member or friend, or
- Brought to an integrated crisis or PIP facility, or
- Brought to a DOC facility.



The person is discharged from the facility when the following occurs:

- They are determined to be no longer incapacitated, or
- The 24-hour temporary protective custody period has ended.

No Virtual PIP Screening Needed



The person is discharged on their own or to a family member or friend if they are deemed by the officer not to be incapacitated.



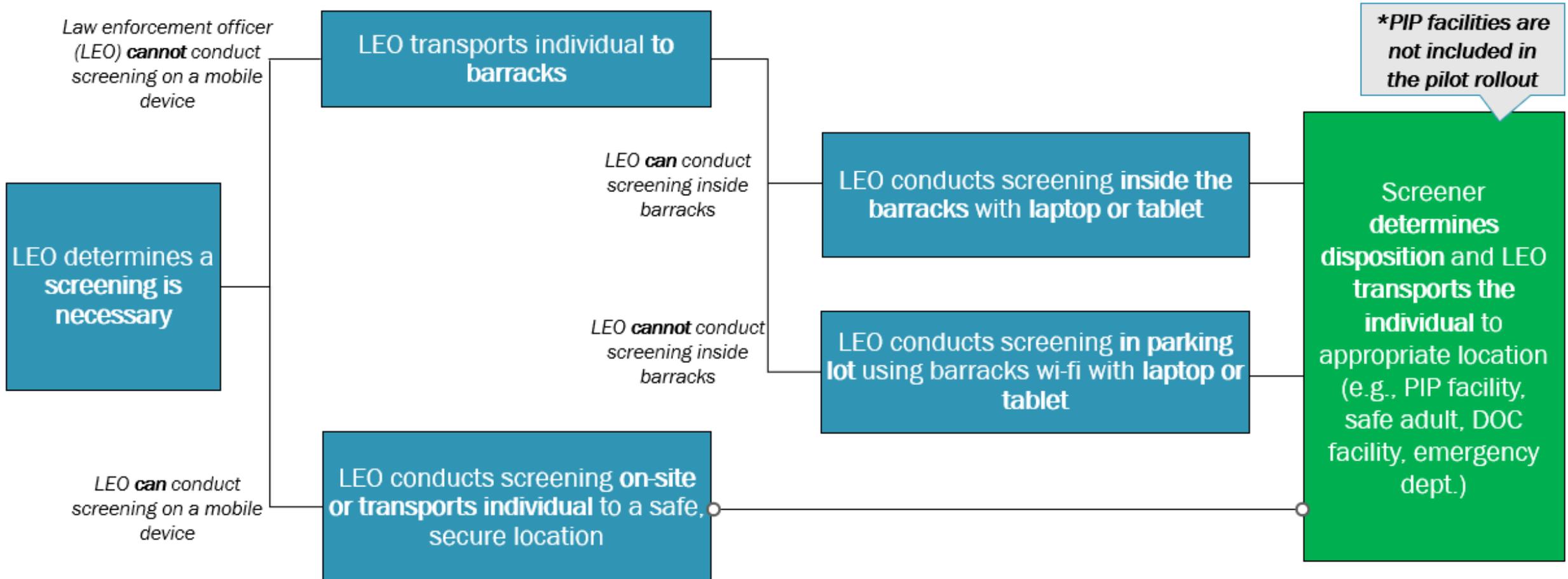
Medical or Mental Health Emergency

At any time if the person needs immediate medical or mental health care, emergency services are contacted.

PIP Goal:

To provide appropriate care and safety to people who, as a result of their use of alcohol or other drugs, are in a state of intoxication or of mental confusion resulting from withdrawal as specified by **18.V.S.A. S 4802**.

Overview of Virtual Screening Technology Usage



Technical Assistance Resources

The following technical assistance materials are available on the [Grantees & Contractors webpage](#):

- PIP Manual
- PIP FAQs
- Law Enforcement Virtual Screening Quick Guide

For any questions about Public Inebriate Program or centralized virtual screening tool, please contact Julia.Harrison@vermont.gov

PIP Virtual Screening Process Walkthrough

Virtual Screening on a Mobile Device or Tablet

Description	LEO joins the virtual screening meeting via mobile device (e.g., phone, MDC, or tablet) on site or at a safe, secure location	
Technology Needed	Mobile device with the Microsoft Teams app downloaded. See slides 9-19 on how to download and use the Teams app. If the LEO is unable to download or access the Teams app, the screening should be attempted on a computer (Slide 9)	
Location	Any safe, secure location with reliable internet connectivity. If the LEO is unable to establish this location, they should transport the individual to the barracks to attempt the screening on a computer (Slide 9)	
Protocol	<ol style="list-style-type: none"> 1. Call Recovery House at (802)-694-5016 to request a virtual screening. Share your email address or cell phone number to receive a link (<i>note: email is preferred</i>) 2. Confirm device connectivity can support a clear video call. If not, the LEO should move to a different location with secure internet before proceeding <ol style="list-style-type: none"> a. <i>If no options are available, see Virtual Screening on a Computer (Slide 8)</i> 3. Locate the meeting invite email from Recovery House and click “Join the Meeting Now.” <ol style="list-style-type: none"> a. <i>The Teams app is required to conduct the screening. See slides 10-20 for detailed instructions</i> 	<ol style="list-style-type: none"> 4. If prompted, give Teams access to your microphone and camera by selecting “Allow” 5. Ensure the video and mic are on and click “Join Now” 6. The virtual screener will then conduct the screening on-camera using FastField Forms 7. Coordinate with the decided service provider via phone call for transfer of individual <ol style="list-style-type: none"> a. <i>If PIP Facility: Screener will confirm availability</i> b. <i>If DOC Facility: LEO will notify the DOC facility</i> 8. The virtual screener will email you a PDF copy of the completed form

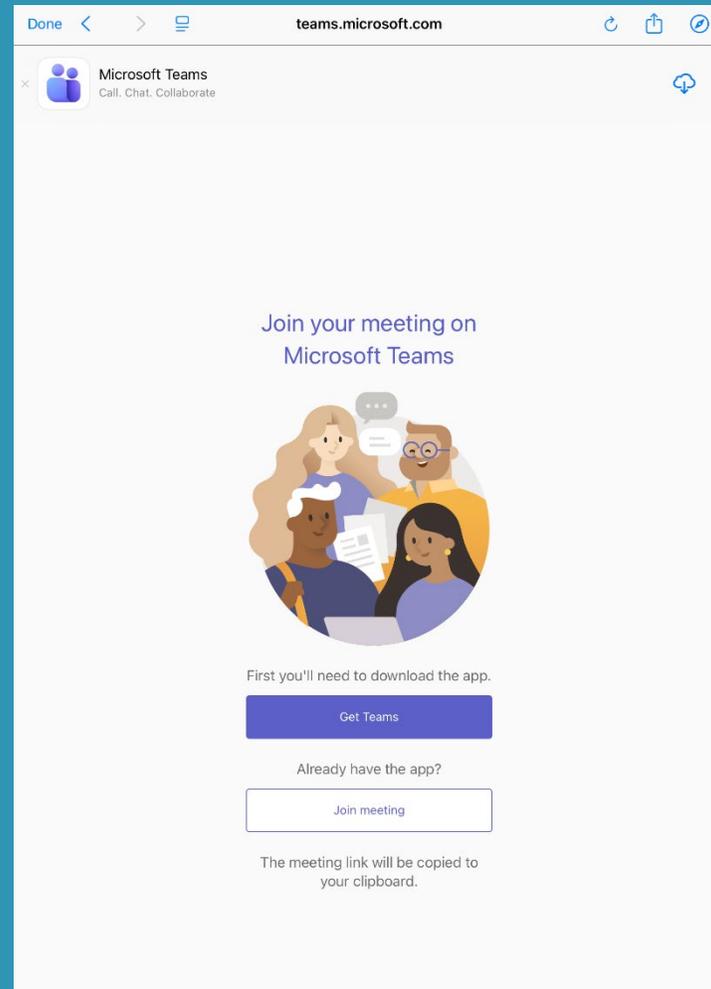
Virtual Screening on a Computer

Description	LEO joins the Virtual Screening meeting at the barracks using a computer at the barracks	
Technology Needed	A laptop or desktop computer. The Teams app is not necessary to join the virtual screening	
Location	Inside the barracks, if possible. If there is no suitable indoor location, attempt to screen outside using barracks wi-fi. If this is not an option, the LEO should transport the individual to the emergency department for a screening there.	
Protocol	<ol style="list-style-type: none"> 1. Call Recovery House at (802)-694-5016 to request a virtual screening. Share your email address to receive a link 2. Confirm device connectivity can support a clear video call <ol style="list-style-type: none"> a. <i>If no options are available, transport the individual to an emergency department for a screening there</i> 3. Locate the meeting invite email from Recovery House and click “Join the Meeting Now.” 4. If prompted, give Teams access to your microphone and camera by selecting “Allow” 	<ol style="list-style-type: none"> 4. Ensure the video and mic are on and click “Join Now” 5. The virtual screener will then conduct the screening on-camera using FastField Forms 6. Coordinate with the decided service provider via phone call for transfer of individual <ol style="list-style-type: none"> a. <i>If PIP Facility: Screener will place LEO on hold to confirm availability with them</i> b. <i>If other provider: LEO will place screener on hold and confirm availability with them</i> 7. The virtual screener will email you a PDF copy of the completed form

Accessing Teams on an iOS/Apple Device

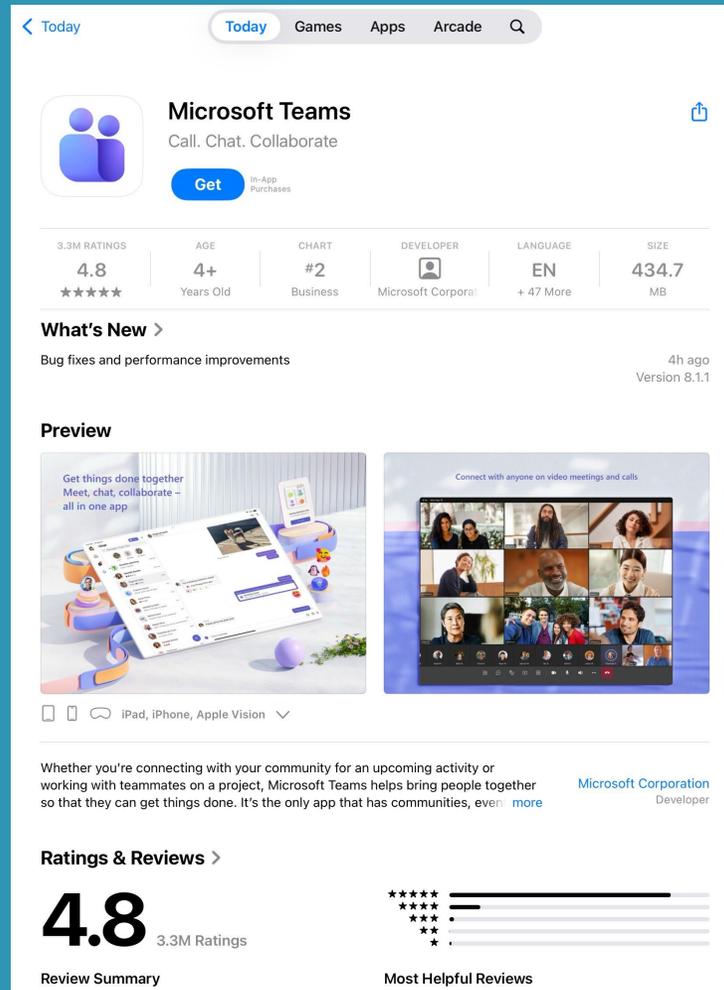
How to Download and Use Teams on an Apple device (iPhone or iPad)

Click **Get Teams** to be routed to the iOS App Store



How to Download and Use Teams on an Apple device (iPhone or iPad)

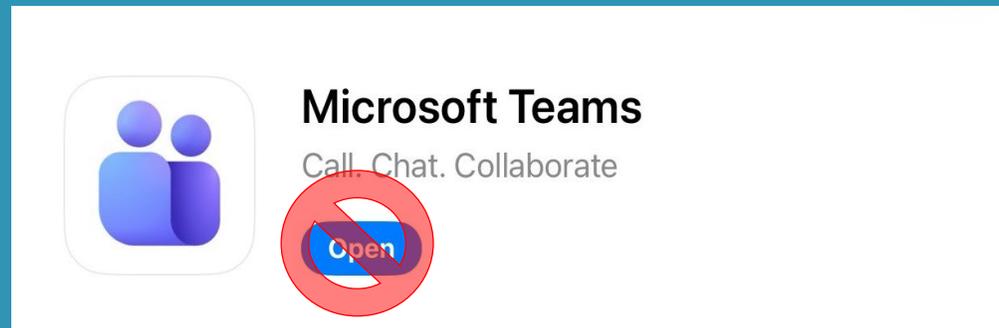
Click "Get" to download the app



The screenshot shows the App Store page for Microsoft Teams. At the top, there are navigation tabs for 'Today', 'Games', 'Apps', and 'Arcade'. The app's icon, a purple circle with two white figures, is on the left. To its right, the text reads 'Microsoft Teams' and 'Call. Chat. Collaborate'. Below this is a blue 'Get' button with 'In-App Purchases' written in smaller text. A row of statistics follows: '3.3M RATINGS' with a '4.8' rating and five stars; 'AGE' as '4+' with 'Years Old'; 'CHART' as '#2' in 'Business'; 'DEVELOPER' as 'Microsoft Corpora!'; 'LANGUAGE' as 'EN' with '+ 47 More'; and 'SIZE' as '434.7 MB'. A 'What's New' section shows 'Bug fixes and performance improvements' from '4h ago' for 'Version 8.1.1'. A 'Preview' section contains two images: one showing a 3D rendering of the app interface and another showing a video meeting grid. Below the preview is a description: 'Whether you're connecting with your community for an upcoming activity or working with teammates on a project, Microsoft Teams helps bring people together so that they can get things done. It's the only app that has communities, even more'. The 'Ratings & Reviews' section shows a '4.8' rating from '3.3M Ratings' and a bar chart of star ratings. The developer is listed as 'Microsoft Corporation'.

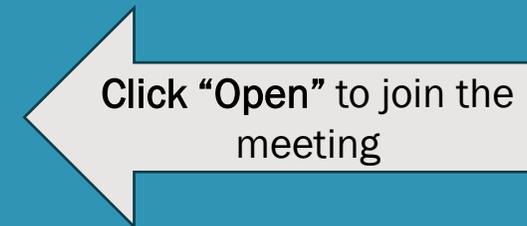
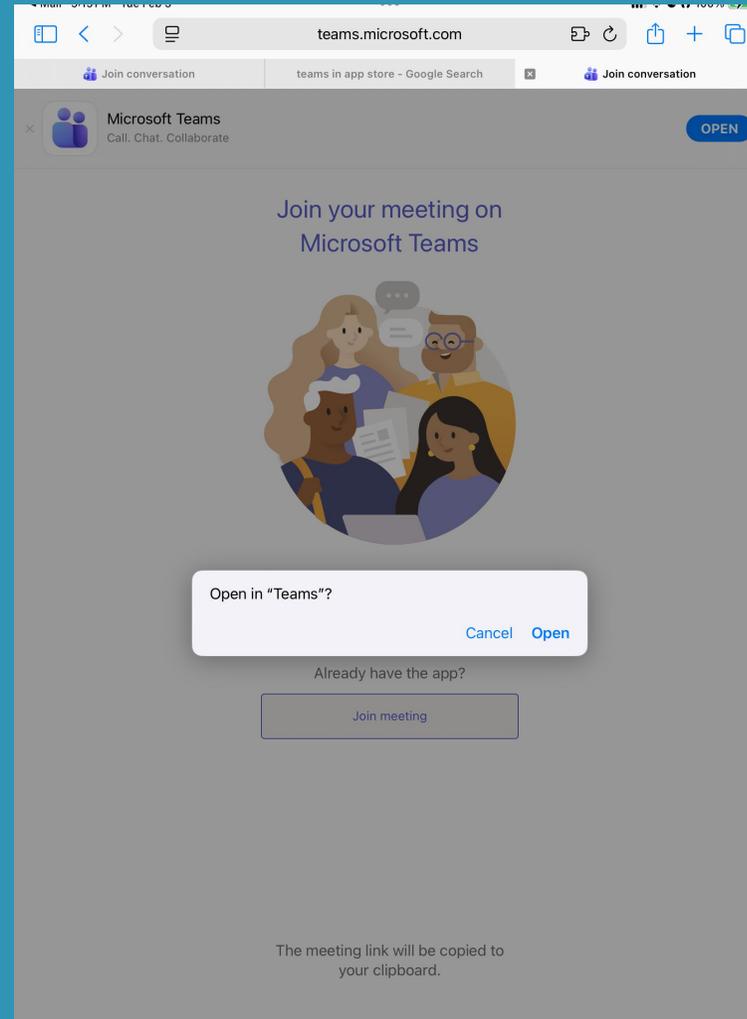
If you do not have permission to download the app, you will not be able to conduct the screening from your mobile device

How to Download and Use Teams on an Apple device (iPhone or iPad)



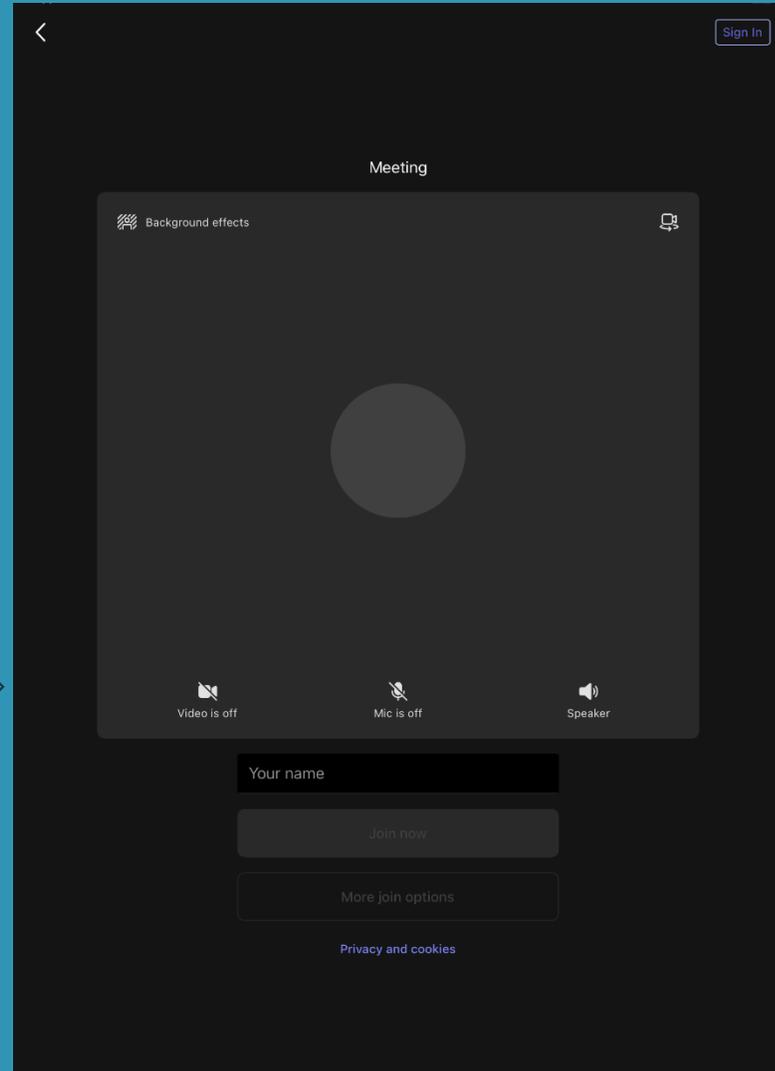
Once you have downloaded the app, **DO NOT** hit “Open” – go back to the original meeting link you received from Recovery House and click on it to join the meeting

How to Download and Use Teams on an Apple device (iPhone or iPad)



How to Download and Use Teams on an Apple device (iPhone or iPad)

Ensure Video, Mic, and Speaker are **switched on**



Type your name and click **Join Now**

Accessing Teams on an Android Device

How to Download and Use Teams on an Android device

Click **Get Teams** to navigate to the Play Store

Join your meeting on
Microsoft Teams



First you'll need to download the app.

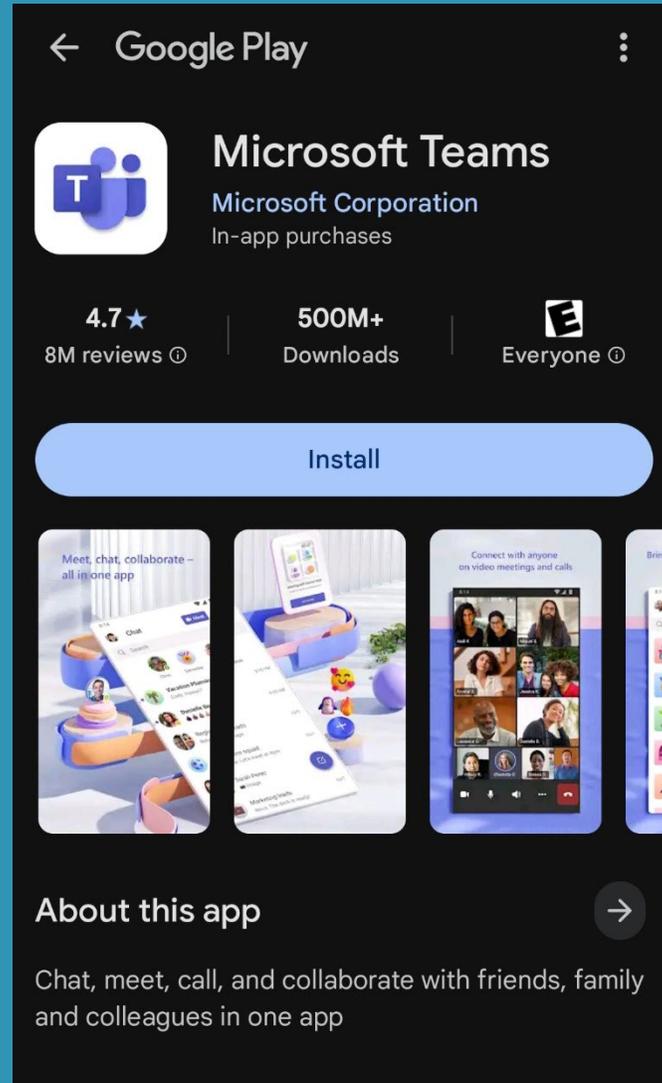
[Get Teams](#)

Already have the app?

[Join meeting](#)

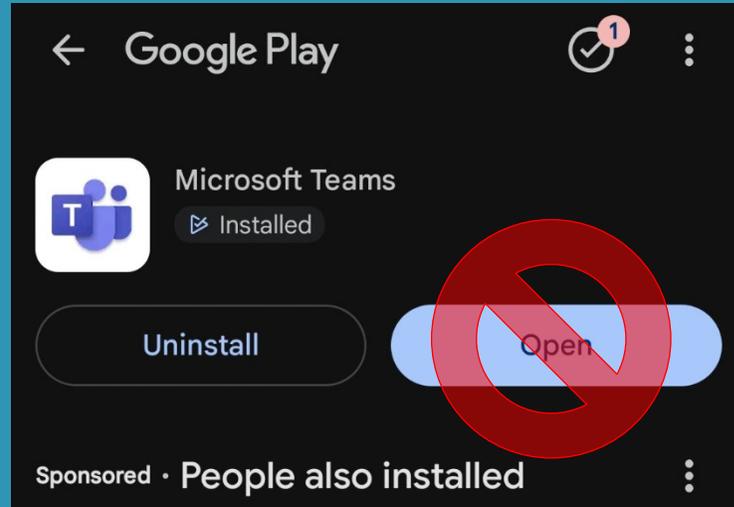
How to Download and Use Teams on an Android device

Click “Install” to download the App



If you do not have permission to download the app, you will not be able to conduct the screening from your mobile device

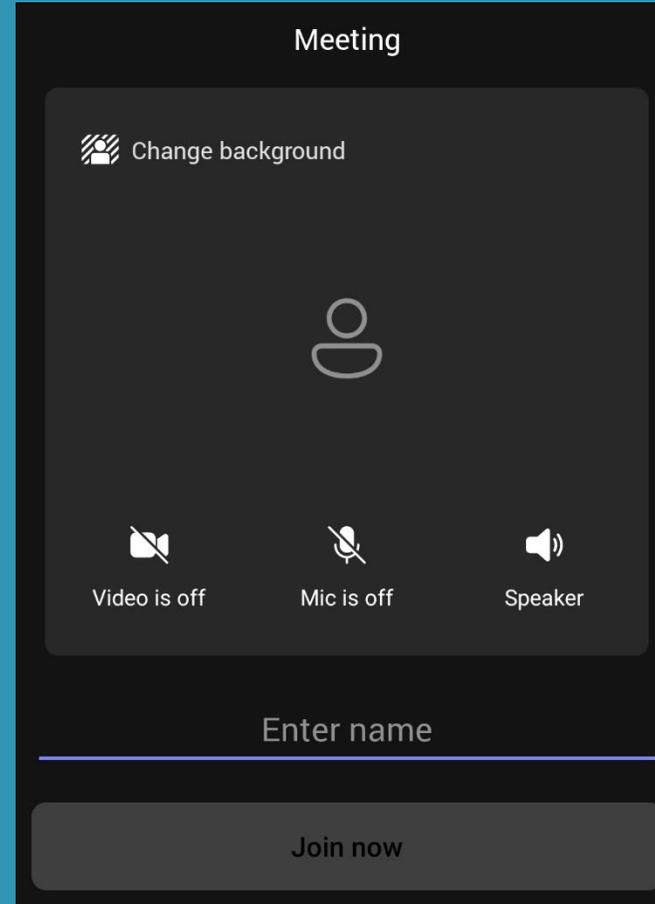
How to Download and Use Teams on an Android device



Once you have downloaded the app, **DO NOT** hit “Open” – go back to the original meeting link you received from Recovery House and click on it to join the meeting

How to Download and Use Teams on an Android device

Ensure Video, Mic, and Speaker are **switched on**



Type your name and click **Join Now**