

Town of Barre  
Vacancy Announcement  
Director of Emergency Medical Services

The Town of Barre (pop. 7,923) is accepting applications for the position of Director of Emergency Medical Services. Barre Town EMS is a licensed paramedic service with 12 full-time providers plus the Director. BTEMS staffs two 2-person crews 24/7. A third crew of per diem staff works M-F, 9:00 am to 5:00 pm. BTEMS serves five other central Vermont towns. BTEMS answers emergency and non-emergent inter-facility transfers calls. In a typical year BTEMS performs 3,000 billable calls. BTEMS has had two directors since 1996. The Director reports to the Town Manager. The Director is responsible for all aspects of BTEMS including, but not limited to: **a)** quality of patient care; **b)** customer (individual and institution) service; **c)** staff supervision; **d)** record-keeping; **e)** financial management; **f)** budgeting; **g)** purchasing medical equipment and supplies; **h)** public outreach; and **i)** compliance with government regulations. A complete job description is available at [www.barretown.org](http://www.barretown.org). Click on Employment with Barre Town. Minimum qualifications are: **a)** bachelor's degree in emergency services, management, public health or closely related field; **b)** Vermont license as an EMT, AEMT or paramedic (paramedic license preferred), or ability to obtain a Vermont license within six months of hire; **c)** five years of EMS field experience; **d)** five years private or public management experience involving most of the following: **1)** employee supervision; **2)** budgeting; **3)** financial management; and **4)** customer service; **e)** strong working knowledge of EMS systems; **f)** strong verbal and written communication skills; and **g)** ability to establish and maintain effective working relationships. Ten years EMS field experience and eight years management experience may substitute for the bachelor's degree. Starting salary is \$80,000 commensurate with experience. Strong benefits package. Resumes and cover letter will be submitted to the Town Manager's Office, P.O. Box 116, Websterville, VT, 05678 or via email to: [offices@barretown.org](mailto:offices@barretown.org) by November 1, 2022. For more information visit [www.barretown.org](http://www.barretown.org) or call the Town Manager's Office at (802) 479-9331.