

Vermont Board of Medical Practice

December 6, 2023

108 Cherry St., Suite 206, Burlington, VT 50402

Remote Via Microsoft Teams

Dial: (802) 828-7667 Conference ID: 654 704 476 #

10:30 AM Licensing Committee

12:00 PM Vermont Board of Medical Practice

- **Call to Order; Roll Call; Acknowledge Guests:**
- **Public Comment:**
- **Approval of Minutes of the November 1, 2023, and November 15, 2023, Board Meetings**
- **Board Issues (Dr. Hildebrant):**
- **Administrative Update (David Herlihy):**
- **Presentation of Applications:**
- **Other Business:**
 - **Additional Recommendations for Licensing Procedure:** As discussed at the November meeting, a joint meeting of the ad hoc Committee on Licensing Procedure and the Licensing Committee was held on November 6, 2023, to discuss unresolved questions related to the requirements for references when applying for a license from the Board. The joint meeting resulted in the following recommendations:
 - The Board should eliminate the practice of collecting reference forms for all applicants and instead require applicants to submit the names and contact information for references (in the number required for the applicant's profession). More information would be collected from references only if the Licensing Committee determines it appropriate.

- The Board should allow applicants to use osteopathic physicians (DOs) as references rather than limiting references to allopathic physicians (MDs), for all professions licensed by the Board.
- The Board should accept one DPM as a reference for an MD or PA applicant, if the reference has a basis to opine on the applicant's competence and character.

If the Board approves these additional changes, staff will develop a plan to implement them. Some changes will require modifications to the Board's Rules.

- **Amount of Non-Disciplinary Financial Penalty for Failure to Have a Good Address on File:** At the November mid-month meeting a question of the adequacy of the current \$25 penalty was proposed for discussion at the December meeting. A substantial number of licensees fail to keep good addresses on file with the Board. Staff members spend much time researching addresses, communicating with licensees, resending items that are returned as undeliverable, and processing the cases that result. The Board will be asked to consider increasing the amount.
- **Convene meeting; Executive Session to discuss:**
 - Investigative cases recommended for closure
 - Other matters that are confidential by law; if any
- **Return to Open Session; Board Actions on matters discussed in Executive Session:**
- **Board Actions on Committee recommendations regarding any non-confidential matters:**
- **Upcoming Board meetings, Committee meetings, hearings, etc.:** **Locations are subject to change. A notification will be provided if a change takes place.**
 - **December 14, 2023, North Investigative Committee Meeting, 9:00 AM. Remote via Teams and 108 Cherry St. Suite 206, Burlington, VT 05402.**

- December 15, 2023, Central Investigative Committee Meeting, 9:00 AM. Remote via Teams and 108 Cherry St. Suite 206, Burlington, VT 05402.
 - December 20, 2023, Board Meeting mid-month on pending applications, 12:10 PM. Remote via Teams and 4th Floor Conference Room, Bloomer State Office Building, Rutland, VT 05702.
 - December 20, 2023, South Investigative Committee Meeting, 12:15 PM. Remote via Teams and 4th Floor Conference Room, Bloomer State Office Building, Rutland, VT 05702.
 - January 3, 2023, Licensing Committee Meeting, 10:30 AM. Remote via Teams and 108 Cherry St. Suite 206, Burlington, VT 05402.
 - January 3, 2023, Board Meeting, 12:00 PM. Remote via Teams and 108 Cherry St. Suite 206, Burlington, VT 05402.
 - Open Forum:
 - Adjourn:
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Non-Board Members / General Public
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If you join the meeting during the time the Board is in Executive Session, the line will be open and monitored by staff. You are welcome to remain on the line until the Board returns to Open Session.

If you would like to participate in a meeting in person, please contact the Board using the email address or telephone number below at least 24 hours prior to the start of the meeting.

If you have any questions about this meeting, contact phone: (802) 657-4220 or email: AHS.VDHMedicalBoard@vermont.gov