

The following information must be documented for each vaccination:

- Date of administration
- Name of vaccine administered
- Vaccine manufacturer and lot number
- Name and title of person who administered the vaccine
- Address of clinic where the vaccine was given
- Date the VIS is given
- Publication date of the VIS (found at the bottom of the VIS).

VFC eligibility screening is federally required for patients 0-18 and should be recorded by the vaccine administrator.

Federal VFC eligible children (ages 0-18):

- Medicaid
- No insurance
- Underinsured - Child has health insurance, but the coverage does not include vaccines or a child whose insurance covers only selected vaccines.
- American Indian/Alaska Native

Not VFC eligible, but state vaccine eligible:

- Insured (ages 0-18) or age 19–64 years: at this time individuals in this category can get state supplied vaccine as long as Vermont remains a universal provider of vaccines, this is subject to change due to funding

VFC Program Fee Policies:

- Vaccines are provided at no cost under the VFC program, with no billing allowed to patients.
- A **\$21.22 cap** on administration fees is set for uninsured, underinsured, or American Indian/Alaskan Native children.
- Providers can bill insurance for administration fees but **cannot** charge the balance if insurance pays less than the billed amount, preventing cost barriers to vaccination.