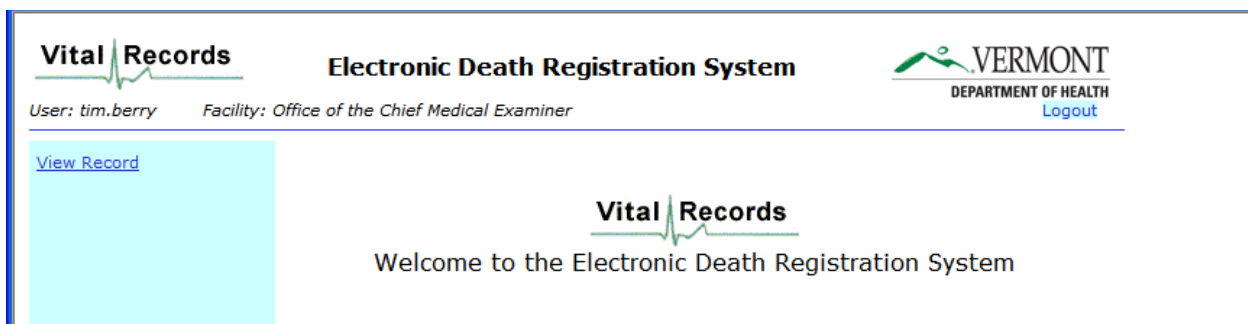
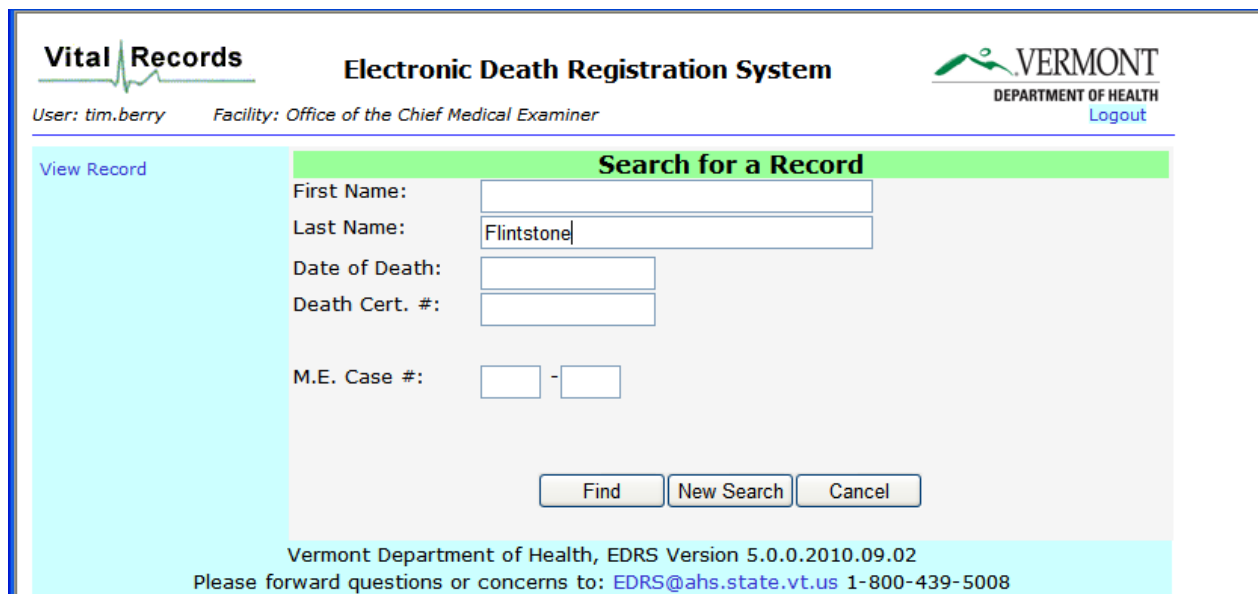


## Assistant Medical Examiner Guide to Using the Vermont Electronic Death Registration System (EDRS)

1. **Go to the EDRS web page** (<https://www.healthvermont.gov/health-statistics-vital-records/vital-records-population-data/vital-records-reporting-edrs>) and select **“HEALTH CARE PROVIDER & FUNERAL DIRECTOR LOGIN”**.
2. **Enter your Username and Password.** If you do not see a login box, check to see if it has opened in the background. If you are taken directly to a page that says, “Access Denied,” please ensure you have pop-ups enabled for this website (see below)
3. **Select the “View Record”** option in the blue bar on the left of the screen.




4. **Enter the last name of the deceased and then select “Find”.**



5. **Select the appropriate record.** If the record you are looking for does not appear, double check the spelling. The EDRS View function searches on exact matches of the name. It is possible, for example that a physician has entered the record with the name “Smith” whereas the funeral director knows the name to be “Smyth”. If you still do not find the record, it is possible that one has not been started.


Select	Last Name	First Name	Date of Death	Record Status	Death Certificate Number	ME Case Number
Select	Flintstone	Fredrick	5/7/2009	REG	1442009200179	
Select	Flintstone	Fred	12/1/2009	REG	1442009200191	
Select	Flintstone	Fredrick	3/20/2010	INCOMPLETE		

6. **The record will open.** At the top of the page in the Blue Bar you will see the Decedent's Name, the Record Status and the status of the Demographic Information. **Click on "View Medical" on the right side of the screen and this will take you to the medical information section of the record.**



**Vital Records**

**Electronic Death Registration System**



**VERMONT**  
DEPARTMENT OF HEALTH  
[Logout](#)

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User: tim.berry    Facility: Office of the Chief Medical Examiner

[View Record](#)

**Fredrick Rocky Flintstone**  
**Record Status: Incomplete**  
**Demographic Information: Incomplete**

[View Medical](#)

**Identifying Information**

Date of Death: 3 / 20 / 2010  
First Name: Fredrick  
Middle Name: Rocky  
Last Name: Flintstone  
Suffix: JR  
Date of Birth: 2 / 2 / 1921  
Sex:  
Last Name same as Birth Name: Yes  
Last Name at Birth: Flintstone  
Age at last Birthday: 89 Years  
Age if under 1 year:  
Age if under 1 day:

**Addresses**

Birthplace  
City/Town: Crown Point

7. **Check the status of the Medical Information section.** It should say either "Certified" or "Certify with Exceptions" next to the words Medical Information in the blue bar at the top of the Medical Information section. If it says "Incomplete" or "Not Started" this means that the physician has not officially signed the information contained in the record.

**Fredrick Rocky Flintstone** [View Demographic](#)  
**Record Status: Incomplete**  
**Medical Information: Certify with Exceptions**

**Name Known To Physician**

First Name: [Fredrick](#)  
Middle Name: [Rocky](#)  
Last Name: [Flintstone](#)  
Suffix: [JR](#)  
Approximate Age Known to Physician:  
Date of Death: [3 /20/2010](#)

**Place of Death**

Did decedent receive hospice care in the past 30 days? [No](#)

Place of Death: [Hospital: Inpatient](#)  
If Other, Specify:

Facility Name: [Fletcher Allen Health Care /Medical Ctr Campus](#)  
If Other, Specify:

Location:

City/Town: [Burlington](#)  
State/Province: [VT](#)  
Country: [United States](#)

**Manner and Cause of Death**

Manner of Death: [Natural](#)

CAUSE OF DEATH PART 1	Approx. Interval:
<i>Immediate Cause: (Final disease or condition resulting in death.)</i>	<i>ONSET TO DEATH</i>
a: <a href="#">pneumonia</a>	<a href="#">days</a>
<i>Due to (or as a consequence of):</i>	
b: <a href="#">lung cancer</a>	<a href="#">months</a>
<i>Due to (or as a consequence of):</i>	
c:	

8. **Review the Medical Information.** You will need to scroll down to see all information. If you need to see any information on the Demographic side either scroll up to the top of the screen or select the link “View Demographic” on the right hand side of the blue bar at the top of the Medical Information section
9. **If you need to print a hard copy of the medical information** you may do so by selecting the print option from the bottom of the page. The option will either be a “PROD” (if the demographic side has not been completed) or an “Informational Copy” of the certificate (if the demographic information has been finalized by the funeral director). If the record has not been certified by the physician, you will not have a print option.

Name of attending physician if other than Certifier

First Name:  
Middle Name:  
Last Name:  
Suffix:

Vermont Department of Health, EDRS Version 5.0.0.2010.09.02  
Please forward questions or concerns to: [EDRS@ahs.state.vt.us](mailto:EDRS@ahs.state.vt.us) 1-800-439-5008

## Troubleshooting EDRS Log On Issues

### Choice of Browser

The EDRS is supported with the use of Firefox version 8 or higher and EDGE. Use of other browsers is not advised and may prevent access to the EDRS.

### Allowing Pop-ups

In order to use the **EDRS**, you must allow **Pop-ups** from the VDH website.

If **Pop-ups** are not set properly, you will not be able to log on to the EDRS. You may see a screen that remains loading...with a message displaying in the tan-colored bar near the top of the page: "Pop-up blocked. To see this pop-up or additional options click here..." or you may be directed to a page that says Access Denied.

Consult with your local IT and have your web browser set to Always Allow Pop-ups from this Site.

### For Additional Help

If you are experiencing problems accessing the system, please contact the Vital Records office via email at [EDRS@vermont.gov](mailto:EDRS@vermont.gov) with a *detailed* description of the issue you are encountering, including a screen shot of any error message you are receiving, if possible.